

8950 Villa La Jolla Drive
 Suite A204
 La Jolla, CA 92037

Invoice

Date	Invoice #
3/13/2012	20551

Bill To
City of Oxnard Edmund F. Sotelo, City Manager Reference # 5670-12-CM 300 West Third Street, Suite 302 Oxnard, CA 93030

Due Date	P.O. No.
4/12/2012	5670-12-CM

Date	Description	Qty/Hours	Rate	Amount
2/24/2012	Gary Winters - Design City Council Strategic Planning Workshop	2	235.00	470.00
2/28/2012	Gary Winters - Facilitate City Council Strategic Planning Workshop	8	235.00	1,880.00
2/29/2012	Gary Winters - Facilitate City Council Strategic Planning Workshop	8	235.00	1,880.00
2/28/2012	Gary Winters - Meals		11.34	11.34
2/28/2012	Gary Winters - Hotel		265.64	265.64
2/28/2012	Gary Winters - Mileage	408	0.555	226.44
2/28/2012	Gary Winters - Tolls		5.00	5.00
3/9/2012	Gary Winters - Write final report on Strategic Planning Workshop	2	235.00	470.00

It's been a pleasure working with you!

Total This Invoice \$5,208.42

Payments/Credits \$0.00

Balance Due \$5,208.42

Phone #	Fax #
858-534-9119	858-534-9147

Residence Inn by Marriott at River Ridge

Banquet Check

Organization: City of Oxnard Strategic Planning

Check #: 2576

Contact: Christina Aerenlund

Event Date: 02/28/12

Address: 300 West Third St.

Event Day: Tuesday

Oxnard, CA 93030

Phone #: 805-385-7593

Event Room: Junior Ballroom

Fax #:

Silverado/Augusta

Email: Christina.aerenlund@ci.oxnard.ca.us

Qty.	Description	Price	Total	Office Use Only
Food & Beverage (Subject to Service Charge & State Sales Tax)				
1	Sliced Seasonal Fresh Fruit	\$187.50	\$ 187.50	ZJ
45	American Deli Buffet	\$21.00	\$ 945.00	BZ
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
		F&B Subtotal:	\$ 1,132.50	
		20% Service Charge:	\$ 226.50	SC
		F&B Subtotal:	\$ 1,359.00	
		7.75% State Sales Tax:	\$ 105.32	T9
		F&B Total:	\$ 1,464.32	
Miscellaneous Items				
1	Dedicated Internet Line	\$75.00	\$ 75.00	BB
1	10ft. Projection screen	\$85.00	\$ 85.00	AV
2	Wireless Lavalier Microphone	\$95.00	\$ 190.00	AV
1	Wireless Handheld Microphone	\$95.00	\$ 95.00	AV
6	Tabletop Wired Microphone	\$40.00	\$ 240.00	AV
			\$ -	
		Miscellaneous Subtotal:	\$ 685.00	
		20% Service Charge:	\$ 137.00	SC
		Misc. Subtotal:	\$ 822.00	
		7.75% State Sales Tax:	\$ 63.71	T9
		Miscellaneous Total:	\$ 885.71	
Overnight Accommodations (Subject to 10% Local Occupancy Tax)				
			\$ -	
			\$ -	
		Accommodations Subtotal:	\$ -	
		10% Occupancy Tax:	\$ -	
		Accommodations Total:	\$ -	
GRAND TOTAL:			\$ 2,350.03	
Less Deposit Received:				
BALANCE DUE:			\$ 2,350.03	

Client Signature: _____ Date: _____

Less Deposit Received: _____ BALANCE DUE: \$ 2,350.03

Residence Inn by Marriott at River Ridge

Banquet Check

Organization: City of Oxnard Strategic Planning

Check #: 2581

Contact: Christina Aerenlund

Event Date: 02/29/12

Address: 300 West Third St.

Event Day: Wednesday

Oxnard, CA 93030

Phone #: 805-385-7593

Event Room: Junior Ballroom

Fax #:

Email: Christina.aerenlund@ci.oxnard.ca.us

Qty.	Description	Price	Total	Office Use Only
Food & Beverage (Subject to Service Charge & State Sales Tax):				
1	Imported & Domestic Cheese Board	\$187.50	\$ 187.50	ZJ
45	American Deli Buffet	\$21.00	\$ 945.00	B3
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
F&B Subtotal:			\$ 1,132.50	
20% Service Charge:			\$ 226.50	SC
F&B Subtotal:			\$ 1,359.00	
7.75% State Sales Tax:			\$ 105.32	T9
F&B Total:			\$ 1,464.32	
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Miscellaneous Total:			\$ 885.71	
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			\$ -	
Accommodations Subtotal:			\$ -	
10% Occupancy Tax:			\$ -	
Accommodations Total:			\$ -	
GRAND TOTAL:			\$ 2,350.03	
Less Deposit Received:				
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Client Signature: _____

Date: _____

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